

AGREEMENT ON THE NEED, SUITABILITY AND SHORTFALL IN RESOURCES OF THE FRAMEWORK AGREEMENT WITH FUNDACIÓ HOSPITAL UNIVERSITARI VALL HEBRON - INSTITUT DE RECERCA (VHIR) FOR APPROVAL OF GRANT WRITERS / GRANT SPECIALIST, PROJECT MANAGERS AND TRAINERS IN COMPETITIVE PROPOSALS PREPARATION

2019-051 FREELANCE SERVICES FRAMEWORK AGREEMENT (GRANTS OFFICE)

Mr. Joan Sayós Ortega, head of the Competitive Research Projects Unit of VHIR, has proposed this call for tenders in order to set a Framework Agreement with four (4) selected different consultants / providers for each Lot to be contracted by the Unit of Competitive Research Projects or by the Research Groups of the Fundació Hospital Universitari Vall d'Hebron - Institut de Recerca (VHIR).

The object of the contract will be divided into three parts (lots):

- **LOT 1:** Support in the development of proposals considered strategic, mainly from the international arena and coordinated by VHIR or individual but highly competitive
- **LOT 2:** Support in the management projects considered strategic, mainly from the international arena and coordinated by VHIR
- **LOT 3:** In-house training for researchers and Research Grants Office staff

The mandate of the Board of Trustees and the Board of Directors of the VHIR is to ensure the continuity and correct development of projects entrusted to this entity, seeking to find formulas to optimise internal functioning and management.

Based on the requirements of the Unit, it is necessary to highlight the fact that the contracting of the aforementioned service is a necessity.

In this regard, in order to avoid affecting the aforementioned project throughout its duration and ensuring its continuity and optimisation based on the specific and ever-changing requirements of the pursuit of excellence sector, it has been decided to contract the service, seeking the best value for money.

The provision of the service is expected to have an initial duration of three years. It exists the possibility of extensions for a period of 1 additional year. In the event that the extension is agreed upon by the contracting entity, it will be obligatory for the contractor, in accordance with the provisions of article 29 of the LCSP.

The maximum approved budget for the tender for the provision of the aforementioned tender is ONE HUNDRED SIXTY-FIVE THOUSAND EUROS (€ 165,000.00) without VAT.

Based on the previous paragraph, this amount is broken down, for each Lot, as follows:

- **LOT 1:** The maximum total budget, corresponding to the initial three years, is set to SIXTY-FIVE THOUSAND EUROS (€ 65,000.00), VAT not included.
- **LOT 2:** The maximum total budget, corresponding to the initial three years, is set to THIRTY-FIVE THOUSAND EUROS (€ 35,000.00), VAT not included.



- **LOT 3:** The maximum total budget, corresponding to the initial three years, is set to SIXTY-FIVE THOUSAND EUROS (€ 65,000.00), VAT not included.

The contracting entity shall not be compelled to spend the entirety of the base tender budget, but rather, only those services that are effectively provided based on the prices offered shall be billed.

In view of the need to carry out an open procedure with ordinary processing and non-harmonised regulations as per the criteria of Law 9/2017, of 8 November, on Public Sector Contracting, whereby Directives of the European Parliament and of the Council 2014/23/EU and 2014/24/EU, of 26 February 2014, are transposed into Spanish law.

In view of all of the above,

IT IS HEREBY DECIDED:

- 1.- To order the opening of the tender file in order to set a Framework Agreement with four (4) selected different consultants / providers for each Lot to be contracted by the Unit of Competitive Research Projects or by the Research Groups of the Fundació Hospital Universitari Vall d'Hebron - Institut de Recerca (VHIR), the maximum budget for the tender being set at € 165,000.00, without VAT.
- 2.- To order the certification of the existence of sufficient credit to certify that the VHIR has a sufficient budgetary endowment to face the expenses arising from this tender file.
- 3.- To draft the Specific Administrative Bidding Conditions and Technical Specifications in accordance with the provisions of the aforementioned Law.

Barcelona, on the 22nd of August 2019

CONTRACTING ORGANISM
Dr Joan X. Comella-Carnice
Director
Fundació Hospital Universitari
Vall d'Hebron – Institut de Recerca (VHIR)

Mr. Joan Sayós Ortega
Head of the Competitive Research
Projects Unit
Fundació Hospital Universitari Vall Hebron-
Institut de Recerca (VHIR)